



SHARE Foundation Mini-Grant Program

The Mini-Grant Program of SHARE Foundation is designed to provide small amounts of money, within a brief period of time, for a specific and limited purpose. The maximum mini-grant award will be \$1,000 per proposal to be funded out of the grants budget. Proposals will be accepted and evaluated throughout the year and are subject to the availability of funds.

The Mini-Grant Program is open to public (governmental) agencies or agencies that are tax-exempt under Section 501(c)(3) of the Internal Revenue Service Code, that have programs operating within Union County, or that would have a direct impact on Union County. The goals of the proposal must promote the mission of SHARE Foundation which is to identify, develop and foster programs and services that further the health and well being of the people of our community and surrounding areas.

Applicants should understand that a decision by SHARE to decline funding does not necessarily mean that SHARE disapproves of the proposed project or fails to appreciate its merit.

An organization that has received a grant previously from SHARE Foundation is eligible to submit a mini-grant proposal, but not for an activity related to an active grant. Also, applicants should not interpret previous grants as precedents for what will subsequently be funded.

Funding will be considered for the following:

1. Projects which address areas identified in the 2015 Union County Community Assessment with preferences, not limitations, given in one category and are as follows:
 - (a) Health and Wellness / Physical and Mental
Preference will be given to:
 - Obesity
 - STDs
 - Chronic Disease / Screenings
 - Substance Abuse
 - (b) Safety and Violence / Prevention

To submit a mini-grant proposal, write a letter in two pages or less that briefly describes:

- The purpose for which the mini-grant is sought, including its benefit to the community and/or surrounding areas;
- The goals and background of the applicant;
- Number of people to be served in Union County;
- The amount of funding requested and how it will be spent;
- The time frame and anticipated results of the proposal;
- The suggested methods for evaluation of the proposal and dissemination of the results; and
- The plan for continuation of the proposal in the future

Include a copy of the IRS determination letter that indicates the organization is tax exempt under section 501(c)(3) or documentation that the organization is a public (governmental) agency.

The letter should be addressed to: SHARE Foundation
Debbie Watts, VP of Administrative Services
403 West Oak, Suite 100
El Dorado AR 71730

If a mini-grant is awarded, the grantee will be required to submit a report to SHARE Foundation on or before an agreeable date. Please include:

- An accounting of funds spent;
- Number of people served in Union County;
- If the anticipated results of this mini grant were successfully met, indicate how or if they were not successful, why not;
- A list of additional revenue sources and/or in-kind support acquired for this mini grant;
- Copies of any materials produced as a result of this mini grant; and
- Indicate if this mini grant will be sustained in the future and how

The funding decisions are made by the Grant Funding Committee and all mini-grant proposals will be funded or declined within one month of their submission to SHARE.