



SHARE Foundation Mini-Grant Program

The Mini-Grant Program of SHARE Foundation is designed to provide small amounts of money, within a brief period of time, for a specific and limited purpose. The maximum mini-grant award will be \$1,000 per proposal to be funded out of the grants budget. Proposals will be accepted and evaluated throughout the year and are subject to the availability of funds.

To review grant types, qualifying grant recipients and grant exclusions go to the grants tab on the SHARE Foundation website at www.sharefoundation.com. Review the 2018 RFP (Request for Proposals) Section 3. Grant Administration Guidelines.

Funding is for evidenced based programs that implement crime and violence prevention and/or intervention strategies as follows:

Projects which address one or more areas identified in the 2018 RFP (Request for Proposals) found on the SHARE Foundation website at www.sharefoundation.com under the grants tab. Please refer to Section 5. Grant Application Process for detail on those areas.

A link to suggested evidence based programs is listed on the SHARE Foundation website grants page as well.

To submit a mini-grant proposal, write a letter in two pages or less that briefly describes:

- The purpose for which the mini-grant is sought, including its benefit to the county;
- The goals and background of the applicant;
- Focus area: Community Involvement or Family Support;
- Priority area to address (one or more of the six identified)
- Strategy for accomplishing this proposal;
- Outcome(s) expected from this proposal;
- The amount of funding requested and how it will be spent;
- The time frame of the proposal;
- The suggested methods for evaluation of the proposal and dissemination of the results; and
- The plan for continuation of the proposal in the future

Include a copy of the IRS determination letter that indicates the organization is tax exempt under section 501(c)(3) or documentation that the organization is a public (governmental) agency.

The letter and attachment(s) should be sent via email to dwatts@sharefoundation.com.

If you have questions about this process please call Debbie Watts, Vice President of Administrative Services at (870) 881-9015.

Applicants should understand that a decision by SHARE to decline funding does not necessarily mean that SHARE disapproves of the proposed project or fails to appreciate its merit.

An organization that has received a grant previously from SHARE Foundation is eligible to submit a mini-grant proposal, but not for an activity related to an active grant. Also, applicants should not interpret previous grants as precedents for what will subsequently be funded.

If a mini-grant is awarded, the grantee will be required to submit a report to SHARE Foundation on or before an agreeable date. Please include:

- An accounting of funds spent;
- How strategies were accomplished;
- If the expected outcomes were successfully met, indicate how or if they were not successful, why not;
- A list of additional revenue sources and/or in-kind support acquired for this mini-grant;
- Copies of any materials produced as a result of this mini-grant; and
- Indicate if this mini-grant will be sustained in the future and how

The funding decisions are made by the Grant Funding Committee and all mini-grant proposals are normally funded or declined within one month of their submission to SHARE.